

OGC 72-0938

6 July 1972

MEMORANDUM FOR THE RECORD

SUBJECT: Application of []

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1. [] has asked me to get out a memorandum of the meeting yesterday of his group in which several problems in the application of [] were discussed. The group concluded that:

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a. It would be well to fill in the blank opposite the words "Classified by" when using the stamps which include those words. It would be well to do this even when the classifier is the signer.

b. In the case of letters, memoranda, and dispatches, the blank would be filled in with the word "Signer."

c. In the case of teletypes and cables, the blank would be filled in with the initials of the "Authenticating Official."

2. Blind memoranda should continue to be used as needed. In such cases the "Classified by" stamps should be used but not filled in. With respect to the exemption stamp, insert the phrase "Impossible to determine" in the blank space and omit "Approval of DCI."

3. In exceptional cases position numbers may be used as the means of identification (please refer to paragraph 4a of [] dated 26 June 1972).

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[]
Associate General Counsel

cc:

[]
A/Information Control
/R&A
D/CRS
DDP/ISD
Security
C Staff
C/Admin. Support Staff/DDS&T

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